



Shri Vile Parle Kelavani Mandal's
SHRI BHAGUBHAI MAFATLAL POLYTECHNIC
(DTE CODE : 3025)



O-1 / 2024-25

Date : 04/04/2024

OFFICE ORDER

Right to information Act Committee

In accordance with the provisions of the Right to Information Act, 2005, and for effective implementation and monitoring of RTI matters in the Institute, the competent authority is pleased to constitute the RTI Committee with immediate effect as per the details given below:

Sr. No	Name of the Member	Designation	Phone no.	E-mail ID
1	Dr. M. Z. Shaikh, Principal	Appellate Authority	8652577266	zafar.shaikh@sbmp.ac.in
2	Mr. Rajendra Shimpi, HOD	Public Information Officer	9224280194	rajendra.shimpi@sbmp.ac.in
3	Mr. Prakash Sawant, Head Clerk	Assistant Information Officer	9930180714	prakash.sawant@sbmp.ac.in

Roles & Responsibilities:

- To receive, process, and dispose of RTI application within the stipulated time as per RTI Act, 2005.
- To provide accurate and timely information to applicants.
- To maintain proper records of RTI application, replies, and appeals.
- To ensure compliance with all statutory provisions of the RTI Act.



(Dr. M. Z. Shaikh)

Principal

PRINCIPAL

**SHRI BHAGUBHAI MAFATLAL POLYTECHNIC
AND COLLEGE OF ENGINEERING
VILE PARLE (WEST), MUMBAI- 400 056.**

- C.C. To: 1) Vice Principal
2) All Head of Department
3) Notice Board
4) Office File