

Shri Vile Parle Kelavani Mandal's  
**SHRI BHAGUBHAI MAFATLAL POLYTECHNIC**

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### INSTRUCTIONS

1. Multiple Choice Questions (MCQ) contains 40 Questions.
2. Students are required to attempt minimum 30 Questions.
3. Duration of MCQ examinations shall be 1 Hr.
4. Students are required to login for online examination before 15 minutes.
5. Do not logout without submitting online examinations paper.
6. Once the student clicks on SUBMIT button, s/he will be considered to have submitted the paper and s/he will not be given the paper again to appear.

The examination will be conducted in online mode from 22/02/2021 and students can appear for exam wherever they are stationed. Examination will be conducted as per the time table displayed on the institute's website. As the examination will be conducted in online mode examinees need to follow these guidelines-

#### **A) Instructions for pre online examination-**

1) The examinee has a choice to attend this examination on any one device like:

- Mobile Phone
- Desktop Computer / Laptop

2) Technical Requirements-

2.1 ) For Mobile Phone- Android enabled Smart Mobile Phone with minimum Android ver.

5.0

2.2 ) For Desktop Computer / Laptop –

- System with basic configuration
- Operating system with windows 7 or higher
- Web Browser

2.3) Mobile phone / Laptop should have working camera and Mic.

2.4) The device must have **Good Internet connections and Updated version of MS TEAM.**

3) Examinees must keep his/her device in working condition by charging it, maintaining sufficient balance (in case of prepaid), clearing outstanding dues (in case of post-paid) and equip with proper Internet pack for the exam.

#### **B) Instructions for online examination-**

1) The online examinations are conducted as per the timetable displayed on institute's website.

2) The link to start the examination will be enabled 5 minutes prior to the start time of examination.

3) The Examinee is supposed to login with his/her User ID and password on only one device during examination.

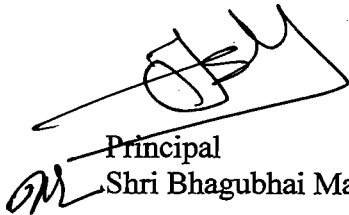
4) Examinee found such as reference books, notes, gadgets, and any other person than examinee during the online examination considered as **COPY CASE**.

5) In order to verify identity of examinee, image of examinee will get captured through inbuilt camera of device during examination.

7) Examinee has to read instruction carefully before solving the MCQs.

8) In case, an examinee receives call, notification or intends to switch browser on the device on which he/she is attempting online examination, the online examination gets interrupted, it may get closed and such cases are not entertained further. Hence, examinee should strictly advised to avoid such distractions during examination.

9) "SUBMIT" button must be pressed only once after completing to end examinations.



Principal

Shri Bhagubhai Mafatlal Polytechnic, Mumbai